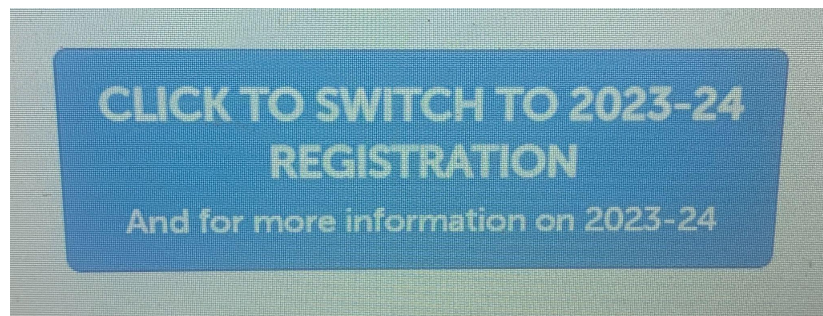


## Final Forms Instructions

Parents,

Final Forms is now open for the 2023-2024 school year! All of the forms that your student(s) needs signed for next school year are now available which includes all academic and athletic forms. The TRANSPORTATION INFORMATION FORM needs signed ASAP! We need that form signed by the last day of school (May 24, 2023) so that bussing can be planned for next school year. EVERYONE needs to complete this form even if you do not ride the bus. Many of you will find that filling out forms will be very quick and easy because if there are NO changes in information, all that you need to do is sign (type your name) on each form. Please review each form to ensure all information is correct and make corrections if needed. It is **VERY IMPORTANT** to review and update the **"Injuries and Hospitalizations"** and **"Past and On-going Health Conditions"** form so that we are aware of medical information/needs to ensure the safety of your student(s). For MIDDLE AND HIGH SCHOOL students only, once parents have signed forms, some forms require a student signature too. Each student has their own Final Forms account which uses their BC student email. Please have your child login to sign forms AFTER you have signed off on them.

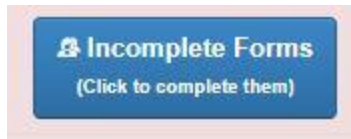
1. Log on to Final Forms - <https://buckeyecentral-oh.finalforms.com/> - this website can also be found under parent resources on the BC web page.
2. You log on with your email and password. There are "forgot email" and "forgot password" links if you need those. Note: The school district can look up the email you have on file but we do not have access to your password.
3. After you login to Final Forms, you will need to click the Blue Box that says "Click to Switch to 2023-24 Registration"



4. Next, you will see a box pop up and you need to click on "OK, Let's get started"



5. Next, click the blue box that says “Incomplete Forms”



6. A screen now comes up (this is for middle school and high school students only) with the sports and extracurricular activities that your student is involved in. Please select ALL sports and extracurricular activities that they MIGHT participate in. Also, if they will be driving at some point during the school year, select Student Driver. If you are not sure, select them anyways and adjustments can be made by the school if they decide not to participate in that sport or activity. The sports and extracurricular activities will be different based on the student’s grade level! An example of this window for a high school student is below. Once you have selected all sports and activities, click the blue box at the bottom that says “update sports/activities”. If your student is not involved in any sport or activity, click at the bottom where it says “Skip, not a student-athlete”.

**Verify Lane's sports/activities**  
Before completing any forms, please verify your interest in sports/activities for the 2023-24 school year.









Fall 2023-24	Winter 2023-24	Spring 2023-24
Registration open until 8/15/2023	Registration open until 12/15/2023	Registration open until 4/15/2024
<input type="checkbox"/> Boys Cross Country	<input type="checkbox"/> Boys Basketball	<input type="checkbox"/> Boys Baseball
<input type="checkbox"/> Boys Golf	<input type="checkbox"/> Coed Cheerleading	<input type="checkbox"/> Boys Track
<input type="checkbox"/> Coed Cheerleading	<input type="checkbox"/> Coed Wrestling	
<input type="checkbox"/> Coed Football		

**Join Extracurricular Activities**

Fall 2023-24	Winter 2023-24	Spring 2023-24	All Year 2023-24
Registration open until 10/30/2023	Registration open until 3/15/2024	Registration open until 3/15/2024	Registration open until 3/15/2024
<input type="checkbox"/> Coed HS Marching Band	<input type="checkbox"/> Coed Bowling	<input type="checkbox"/> Coed Spring Musical	<input type="checkbox"/> Coed Art Club
Registration open until 11/30/2023	<input type="checkbox"/> Coed HS Pep Band		<input type="checkbox"/> Coed FCCLA
<input type="checkbox"/> Coed Fall Play			<input type="checkbox"/> Coed FFA
			<input type="checkbox"/> Coed HS Jazz Band
			<input type="checkbox"/> Coed HS Show Choir
			<input type="checkbox"/> Coed Quiz Bowl
			<input type="checkbox"/> Coed Robotics Club
			<input type="checkbox"/> Coed Spanish Club
			<input type="checkbox"/> Coed Student Council
			<input type="checkbox"/> Coed Student Driver
			<input type="checkbox"/> Coed Teen Institute (TI)
			<input type="checkbox"/> Coed Writing Club
			<input type="checkbox"/> Coed Young Life
			<input type="checkbox"/> Coed eSports

7. The next screen that comes up will be all of the student forms that need reviewed and signed. The forms will populate based upon the sports and activities selected. For example, if your child is an athlete, then all of the academic and athletic forms will show up for you to review and sign. You need to click on EACH form and review and sign each form. The forms will show up as red until you review and sign them. After reviewing and signing, they will be green so you can keep track of which ones you have done. You can login and out as many times as you like until you have them all completed. Below is an example of a high school student who is an athlete. Again, you

will only have the forms needed based upon your child's grade level and activities. Again, the TRANSPORTATION INFORMATION FORM must be completed by May 24.

 Contact Information
 Health History & Medical Profile
 Medications
 Injuries & Hospitalizations
 Past & Ongoing Health Conditions
 OHSAA PPE Physician Questions
 Emergency Medical Authorization
 Transportation Information
 Acceptable Use Policy
 Student Handbook
 Chromebook Agreement
 Media Release Permission
 Free & Reduced Price Meals
 Student Vehicle Registration
 Blessings Program
 Universal Field Trip Permission Form
 Avita Consent to Treatment
 Co-Curricular Code
 Random Drug Testing
 OHSAA Preseason Meeting Presentation
 OHSAA Student Athlete Eligibility
 Concussion Acknowledgement
 Sudden Cardiac Arrest Awareness
 OHSAA Authorization
 OHSAA PPE Physical (for Physicians)